

NOTICE
OF
MEETING

**LICENSING & PUBLIC SPACE
PROTECTION ORDER (PSPO) SUB
COMMITTEE**

will meet on

WEDNESDAY, 29TH SEPTEMBER, 2021

At 11.00 am

by

GREY ROOM - YORK HOUSE, ON [RBWM YOUTUBE](#)

TO: MEMBERS OF THE LICENSING & PUBLIC SPACE PROTECTION ORDER (PSPO) SUB COMMITTEE

COUNCILLORS JOHN BALDWIN, DAVID CANNON AND SAYONARA LUXTON

Karen Shepherd – Head of Governance - Issued: 21 September 2021

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Shilpa Manek** 01628 796310

Recording of Meetings – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain. If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APPOINTMENT OF CHAIRMAN</u> To appoint a Chairman for the duration of the meeting.	
2.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence.	
3.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.	3 - 4
4.	<u>PROCEDURES FOR SUB COMMITTEE</u> To note the procedural details for the meeting.	5 - 6
5.	<u>CONSIDERATION OF APPLICATION FOR A NEW PREMISES LICENCE UNDER THE LICENSING ACT 2003</u> To consider an application of a new premises licence under The Licensing Act 2003 for Ditton Manor, Ditton Park Road, Datchet, SL3 7JB. The applicant is Active Hospitality Management Limited.	7 - 52

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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LICENSING SUB-COMMITTEE

PROCEDURES

The Licensing Panel Sub-Committee to elect a Chair. The Chair will welcome all parties to the meeting, introduce the Sub-Committee Members and officers present. The hearing will then proceed as follows;

- a) The Officer Reporting (as the licensing authority) to outline the application and the decision to be taken
- b) Members to ask questions of the Officer Reporting
- c) Applicant to ask questions of the Officer Reporting
- d) The Applicant to put their case to the Sub-Committee
- e) Members to ask questions of the Applicant
- f) Other persons to make their representations
- g) Members to ask questions of other persons
- h) Applicant to ask questions of other persons
- i) Chair to ask if any parties have any further questions or anything they wish to add
- j) Applicant to briefly summarise their position
- k) Officer Reporting to sum up and restate the options for the Members of the Sub Committee
- l) Sub-Committee to retire and make their decision within 5 working days

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REPORT TO LICENSING PANEL SUB COMMITTEE

CONSIDERATION OF AN APPLICATION OF A NEW PREMISES LICENCE UNDER THE LICENSING ACT 2003

LICENSING PANEL SUB COMMITTEE: Cllr Baldwin, Cllr Bhangra, Cllr Cannon,

OFFICER REPORTING: Craig Hawkings

A) The Application – (Appendix A)

Applicant: Active Hospitality Management Limited

Premises: Ditton Manor, Ditton Park Road, Datchet, SL3 7JB

A map of the area surrounding the premises is at **(Appendix B)**.

The application is to:

1. To Licence an historical landmark premises and grounds operated as a meeting / conferencing and events venue. Set in a prime location surrounded by a centuries old moat and situated within beautiful manicured just off the M4 and 10 Minutes from Heathrow Airport. There are 15 function rooms which can accommodate up to 330 delegates a permanent marquee is also available which has a capacity of 1050.
2. The premises do have the benefit of an existing premises licence which also covers the botanica offices of CBRE – PL060139. This licence will be a stand-alone licence for Active Hospitality Limited.

A summary of the application is as follows:

- Performance of Plays (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Showing of Films (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Live Music (E) (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Recorded Music (F) (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Performances of Dance (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Anything of a similar description to that falling within e,f or g. Race Nights and Similar (Indoor and outdoor): Monday – Sunday 10am – 1am
- Late Night Refreshments (Indoor and Outdoor): Monday – Sunday 10am – 1am
- Supply of Alcohol (On and Off the premises): Monday – Sunday 10am – 1am

Designated Premises Supervisor (DPS): Mr. Robert Lees

Last day for representations: Monday 2 August

B) Relevant Representations Received

Where, as here, relevant representations have been made, the licensing authority must hold a hearing to consider them, unless agreed by the parties. The Licensing and Public Space Protection Order Sub-Committee can take steps as are appropriate for the promotion of the Licensing Objectives as relevant.

To be “relevant”, the representation has to relate to the likely effect of the grant of the licence on the promotion of at least one of the four licensing objectives which are set out in the Licensing Act 2003.

The four licensing objectives are;

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

In this case the representations received from the responsible authorities are as follows;

a. Environmental Health:	None
b. RBFRS:	None
c. Planning Officer:	None
d. Local Safeguarding Children's Board (LSCB)	None
e. Public Health:	None
f. Trading Standards:	None
g. Thames Valley Police:	None
h. RBWM Licensing:	None

Representations received from other persons are as follows;

- 3 Representations (**Appendix C**)

C) RBWM Licensing Policy

The RBWM Licensing Policy Statement 2016-21 can be found at https://www3.rbwm.gov.uk/downloads/file/131/licensing_policy_statement_2016-21

The sections of the RBWM Licensing Policy relevant to this application are;

6.1 Framework Hours

Having considered the evidence of alcohol related crime, disorder and anti-social behavior, the number of late-night premises and, in particular, the social, practical and regulatory impacts on the morning after the night before, the Licensing Authority has adopted a Framework Hours Policy. This Framework Hours Policy will apply to new and variation applications.

The Framework Hours are:

Premises Type	Commencement Hour for Licensable Activities No earlier than:	Terminal Hour for Licensable Activities No later than:
• Off licence	• 09.00	• 23.00
• Restaurant	• 09.00	• 01.00
• Pub/bar/night club	• 10.00	• 02.00
• Takeaway	• n/a	• 02.00

(As can be seen, the licensed hours applied for in this application fall within RBWM framework hours for a premises.)

Framework Hours are intended to guide applicants on the Licensing Authority's expectations when preparing their Operating Schedule. However, if no relevant representations had been received, the application would have been granted by the Licensing Authority under delegated powers.

6.4 Wider Community Interest

The Licensing Authority considers that its licensing functions are exercised in the public interest, furthermore that the Licensing Authority is under a duty to take any steps with a view to the promotion of the licensing objectives in the interests of the wider community and not just those of the individual licence holder.

The Licensing Authority will have particular regard to those applications in close proximity to residential premises and the likely effect on the promotion of the licensing objectives in such circumstances. Subject to any relevant representations, the Licensing Authority will have particular regard to*:

- The nature of the activities
- The character of the surrounding area

- Measures for limitation of noise emissions from the premises. These may include as appropriate; noise limitation devices, sound insulation, whether windows are to be opened, the insulation of acoustic lobbies and double glazing
- Measures to deal with queuing, where necessary
- Use of outdoor areas
- Measures to deal with dispersal of customers from the premises as necessary, including the employment of door supervisors, use of dedicated Hackney Carriage / Private Hire firms, notices in the premises requesting customers to respect neighbours
- Winding down periods, particularly in public houses and nightclubs etc.
(*Note – not all of these will be relevant to this particular application)

7. Promoting the Prevention of Crime and Disorder

Where relevant representations are made, the Licensing Authority will have particular regard to the following issues* in relation to the crime and disorder objective:

- Measure to prevent bottles being carried from premises
- Use of drinks' promotions
- Measure to prevent binge drinking
- Participation in the Pub Watch Scheme
- Use of door supervisors
- Training staff in crime prevention measures
- Search procedures
- Use of close circuit television
- Lighting
- Where premises are new, designing out crime
- Quality of surveillance of premises

9. Promoting the Prevention of Public Nuisance

Where relevant representations are made, the Licensing Authority will have particular regard to the following issues* in relation to the public nuisance objective:

- The disposal of waste, particularly glass
- The use and maintenance of plant, including air extraction and ventilation systems
- Litter in the vicinity of the premises
- Noise from deliveries / collections to and from the premises
- Measures to control behaviour and queues
- Whether door supervisors are able to stay at the entrance to encourage quiet departure
- The provision of Hackney Carriage / Private Hire services at the premises
- Signs on doors and on tables encouraging consideration to the neighbours

10. Promoting the Prevention of Children from Harm

RBWM recognizes that the protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms directly associated with alcohol consumption but also wider harms such as exposure to strong language and the need to protect children from sexual exploitation.

All applicants need to demonstrate how children and young people will be safeguarded if attending the licenced premises, or how it will be ensured that they do not gain access to the premises if not appropriate. Where relevant representations are made in relation to the protection of children from harm the Licensing Authority may impose conditions restricting the access of children or excluding them altogether from licensed premises.

Proof of Age Cards

Where necessary and appropriate, a requirement for the production of proof of age cards before any sale of alcohol is made could be attached to any premises licence or club premises certificate for the protection of children from harm.

D) Revised Guidance issued under section 182 of the Licensing Act 2003

The full document is found at

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf

The sections of the Guidance relevant to this application are;

Licensing objectives and aims

1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.

1.3 The licensing objectives are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

1.4 Each objective is of equal importance. There are no other statutory licensing objectives, so that the promotion of the four objectives is a paramount consideration at all times.

2.5 However, the legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include:

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
- providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area; and
- encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may affect them.

Crime and disorder

2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

Public nuisance

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in antisocial behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

Protection of Children from harm

2.22 The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly to alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.

2.23 The Government believes that it is completely unacceptable to sell alcohol to children. Conditions relating to the access of children where alcohol is sold and which are appropriate to protect them from harm should be carefully considered.

2.26 Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.

2.27 Conditions, where they are appropriate, should reflect the licensable activities taking place on the premises. In addition to the mandatory condition regarding age verification, other conditions relating to the protection of children from harm can include:

- Restrictions on the hours when children may be present;
- Restrictions or exclusions on the presence of children under certain ages when particular specified activities are taking place;
- Restrictions on the parts of the premises to which children may have access;
- Requirements for an accompanying adult (including for example, a combination of requirements which provide that children under a particular age must be accompanied by an adult); and
- Full exclusion of people under 18 from the premises when any licensable activities are taking place.

Hearings

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

E) Conclusion / Summary

The Licensing Panel Sub Committee is obliged to determine this application with a view to promoting the four licensing objectives which are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance
- The protection of children from harm.

In making its decision, the Sub Committee is also obliged to have regard to national guidance and the Council's own Licensing Policy. Of course, the Committee must have regard to all of the representations made and the evidence that it hears.

The Sub-Committee must, having regard to the application and to the relevant representations, take such step or steps as it considers appropriate for the promotion of the licensing objectives. The steps are:

- (a) Reject the application;
- (b) Refuse to specify a person in the licence as the premise's supervisor;
(*Note – not all of these will be relevant to this particular application)
- (c) Grant the application but modify the activities and/or the hours and/or the conditions of the licence;
- (d) Grant the application.

Where conditions are attached to a licence then reasons for those conditions must be given.

The Sub-Committee are reminded that any party to the hearing may appeal against the decision of the Sub-Committee to the Magistrates' Court within 21 days of the notification of the determination.

The Sub-Committee are asked to determine the application.

Financial implications: None directly but Members should be aware that any decision of the Sub-Committee may be appealed against in the Magistrates' Court and such an appeal may involve additional costs and possible costs against the Council.

Environmental/Sustainability Implications: Any authorisation under the Licensing Act 2003 may give rise to environmental implications both positive and negative depending upon the application and any measures proposed to take control adverse environmental factors.

Legal implications: As outlined in the report.

Equality Implications: None.

Risk Implications: None.

Community Safety Implications: As outlined in the report.

Background papers:

Licensing Act 2003

Licensing Act 2003 Section 182 Statutory Guidance

Royal Borough of Windsor and Maidenhead Council Licensing Policy

Enclosures/Appendices:

Appendix A – Application and plans

Appendix B – Map of the area

Appendix C – Received representations

Appendix D – Agreed conditions requested by Trading Standards and
Thames Valley Police

Contact details: Craig Hawkings - Licensing Team Leader

Craig.Hawkings@RBWM.gov.uk

Mobile: 07833047887

APPENDIX A

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **ACTIVE HOSPITALITY MANAGEMENT LIMITED**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
DITTON MANOR DITTON PARK ROAD DATCHET			
Post town	SLOUGH	Postcode	SL3 7JB

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£NIL

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or **X**

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/>	Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		

Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes	
Nationality			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name ACTIVE HOSPITALITY MANAGEMENT LIMITED
Address 73 CORNHILL, LONDON, EC3V 3QQ
Registered number (where applicable) 12297029
Description of applicant (for example, partnership, company, unincorporated association etc.) PRIVATE LIMITED COMPANY
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

THESE HISTORICAL LANDMARK PREMISES AND GROUNDS ARE OPERATED AS A MEETING/CONFERENCING AND EVENTS VENUE. SET IN A PRIME LOCATION SURROUNDED BY A CENTURIES OLD MOAT AND SITUATED WITHIN BEAUTIFUL MANICURED GARDENS JUST OFF THE M4 AND 10 MINUTES FROM HEATHROW AIRPORT.

THERE ARE 15 FUNCTION ROOMS WHICH CAN ACCOMMODATE UP TO 330 DELEGATES. A PERMANENT MARQUEE IS ALSO AVAILABLE (PLAN ATTACHED) WHICH HAS A CAPACITY OF 1050.

(THE PREMISES DO HAVE THE BENEFIT OF AN EXISTING PREMISES LICENCE WHICH ALSO COVERS THE BOTANICA OFFICES OF CBRE – No PL060139 – THIS LICENCE WILL BE A STAND ALONE LICENCE FOR ACTIVE HOSPITALITY)

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | X |
| b) films (if ticking yes, fill in box B) | X |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | X |
| f) recorded music (if ticking yes, fill in box F) | X |
| g) performances of dance (if ticking yes, fill in box G) | X |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | X |

Provision of late night refreshment (if ticking yes, fill in box I) **X**

Supply of alcohol (if ticking yes, fill in box J) **X**

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	1000	0100	<u>Please give further details here</u> (please read guidance note 4) PERFORMANCES BY OUTSIDE THEATRE COMPANIES, AMATEUR DRAMATIC SOCIETIES INCLUDING PLAYS, PANTOMIMES AND SIMILAR		
Tue	1000	0100			
Wed	1000	0100	<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur	1000	0100			
Fri	1000	0100	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	1000	0100			
Sun	1000	0100			

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	X
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) FILM PREMIERES AND SIMILAR			
Mon	1000	0100				
Tue	1000	0100				
Wed	1000	0100				
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)			
Thur	1000	0100				
Fri	1000	0100				
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	1000	0100				
Sun	1000	0100				

C**NOT APPLICABLE**

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D**NOT APPLICABLE**

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	Please give further details here (please read guidance note 4) BANDS, SOLOISTS AND SIMILAR (INSIDE AND IN MARQUEE)		
Mon	1000	0100			
Tue	1000	0100	State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed	1000	0100			
Thur	1000	0100	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	1000	0100			
Sat	1000	0100			
Sun	1000	0100			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	X
Day	Start	Finish	Please give further details here (please read guidance note 4) PROVISION OF DJ AND SIMILAR (INSIDE AND IN MARQUEE)	
Mon	1000	0100		
Tue	1000	0100		
Wed	1000	0100		
Thur	1000	0100	State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Fri	1000	0100		
Sat	1000	0100		
Sun	1000	0100		
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	X
Mon	1000	0100	<u>Please give further details here</u> (please read guidance note 4) OCCASIONAL DANCE FLOOR AREAS (INSIDE AND IN MARQUEE)			
Tue	1000	0100				
Wed	1000	0100	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Thur	1000	0100				
Fri	1000	0100	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	1000	0100				
Sun	1000	0100				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing COMEDY NIGHTS, RACE NIGHTS AND SIMILAR		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	1000	0100		Outdoors	<input type="checkbox"/>
				Both	X
Tue	1000	0100	<u>Please give further details here</u> (please read guidance note 4)		
Wed	1000	0100			
Thur	1000	0100	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri	1000	0100			
Sat	1000	0100	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun	1000	0100			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	Please give further details here (please read guidance note 4) PROVISION OF HOT FOOD AND DRINK MENU		
Mon	2300	0100			
Tue	2300	0100			
Wed	2300	0100			
			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	2300	0100			
Fri	2300	0100			
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	2300	0100			
Sun	2300	0100			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	1000	0100	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Tue	1000	0100			
Wed	1000	0100			
Thur	1000	0100	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	1000	0100			
Sat	1000	0100			
Sun	1000	0100			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name ROBERT LEES	
Date of birth	[REDACTED]
Address [REDACTED]	
Postcode	[REDACTED]
[REDACTED]	
Issuing licensing authority (if known) BRAINTREE DISTRICT COUNCIL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5) PREMISES OPERATE 24 HOURS A DAY
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Mon	0000	0000	
Tue	0000	0000	
Wed	0000	0000	
Thur	0000	0000	
Fri	0000	0000	
Sat	0000	0000	
Sun	0000	0000	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

THESE HISTORICAL LANDMARK PREMISES AND GROUNDS ARE OPERATED AS A MEETING/CONFERENCING AND EVENTS VENUE. THERE ARE 15 FUNCTION ROOMS WHICH CAN ACCOMMODATE UP TO 330 DELEGATES. A PERMANENT MARQUEE IS ALSO AVAILABLE WHICH HAS A CAPACITY OF 1050.

MANAGEMENT STAFF ARE TRAINED TO LEVEL 2 PERSONAL LICENCE AWARD STANDARD.

(THE PREMISES DO CURRENTLY HAVE THE BENEFIT OF AN EXISTING PREMISES LICENCE WHICH ALSO COVERS THE BOTANICA OFFICES OF CBRE – No PL060139)

b) The prevention of crime and disorder

- A PERSONAL LICENCE HOLDER WILL BE PRESENT AT WEEKENDS WHEN ALCOHOL IS BEING SOLD OR REGULATED ENTERTAINMENT IS BEING PROVIDED.**
- SIA REGISTERED DOOR SUPERVISORS WILL BE EMPLOYED WHERE AN APPROPRIATE RISK ASSESSMENT HAS DEEMED IT NECESSARY.**
- CCTV IS INSTALLED AND RECORDINGS KEPT FOR AN APPROPRIATE PERIOD OF TIME.**
- NOTICES ARE DISPLAYED AT THE ENTRANCE TO THE PREMISES CONFIRMING CCTV IN OPERATION.**
- BOTTLE BINS AND/OR EMPTY BOTTLES ARE NOT ACCESSIBLE TO THE PUBLIC.**
- CAPACITY LIMIT OF 2000 BASED ON ADVICE FROM RBFRS AND POLICE AND RISK ASSESSMENT TO PREVENT OVERCROWDING.**
- THERE IS AN APPROPRIATE ANTI-DRUGS POLICY IN PLACE.**

c) Public safety

- AS ABOVE AND**
- TELEPHONE NUMBERS ARE AVAILABLE TO CONTACT LOCAL TAXI FIRMS OR PRIVATE HIRE VEHICLE IF REQUESTED.**
- OUTSIDE AREAS ARE WELL LIT.**

d) The prevention of public nuisance

- DOORS AND WINDOWS WILL BE CLOSED AFTER 2200 HOURS.**
- THE MARQUEE IS INSTALLED WITH A NOISE LIMITER - SONOR RAY SPEAKER SYSTEM - WHICH IS SET TO A LEVEL AGREED WITH THE LOCAL AUTHORITY.**
- THE USE OF EXPLOSIVES, PYROTECHNICS AND FIREWORKS OF A SIMILAR NATURE IS RESTRICTED TO 10 OCCASIONS PER CALENDAR YEAR AND NO LATER THAN 2300 HOURS WITH THE EXCEPTION OF NEW YEARS EVE**
- DISPOSAL OF EMPTY BOTTLES OUTSIDE THE PREMISES IS NOT PERMITTED BETWEEN 2300 AND 0700 HOURS.**
- THE MUSIC NOISE LEVEL LAEQ(15 MIN) SHALL NOT EXCEED THE BACKGROUND NOISE LEVEL LA90(15 MIN). IN ADDITION, THE MUSIC NOISE LEVEL L10(15 MIN) SHALL NOT EXCEED THE L90(15 MIN) BACKGROUND NOISE LEVEL IN THE 40, 50, 63, 80, 100, 125, AND 160 HZ ONE-THIRD OCTAVE BANDS WHEN MEASURED 1M FROM THE FACADE OF THE NEAREST SENSITIVE RECEPTORS.**
- THE LEVEL OF NOISE MITIGATION ACHIEVED BY IMPLEMENTING THE PROPOSED MEASURES AS OUTLINED IN SECTION 6 OF THE ACOUSTIC REPORT SHALL BE RETAINED AND AGREED WITH THE COUNCIL'S ENVIRONMENTAL PROTECTION TEAM.**

e) The protection of children from harm

- ALCOHOL IS NOT AVAILABLE ON THE PREMISES WHEN ONLY UNDER 18'S ARE ATTENDING AN EVENT.
 - THE CHALLENGE 25 POLICY IS IN PLACE. ANY CUSTOMERS WHO APPEAR TO BE UNDER 25 WILL BE ASKED TO PRODUCE APPROPRIATE PHOTOGRAPHIC ID TO CONFIRM THEIR AGE.
 - APPROPRIATE FORMS OF ID ARE (BUT NOT LIMITED TO), PHOTOCARD DRIVING LICENCE (FULL OR PROVISIONAL), PASS APPROVED PROOF OF AGE CARD OR VALID PASSPORT.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)


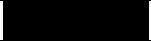

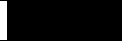


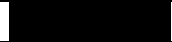


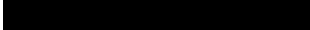
Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
--------------------	--

	<ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	5 th July 2021
Capacity	LICENSING CONSULTANTS FOR THE APPLICANT

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

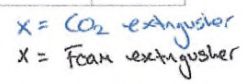
Signature	
Date	
Capacity	

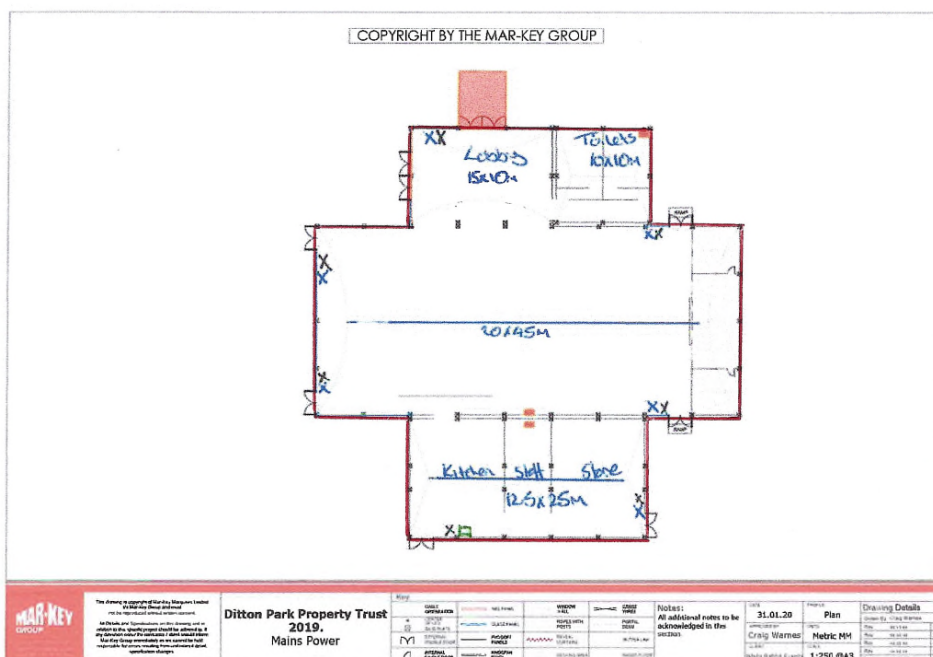
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
HILLS LICENSING LIMITED			
			
Post town			
			
			
			

Ditton Manor

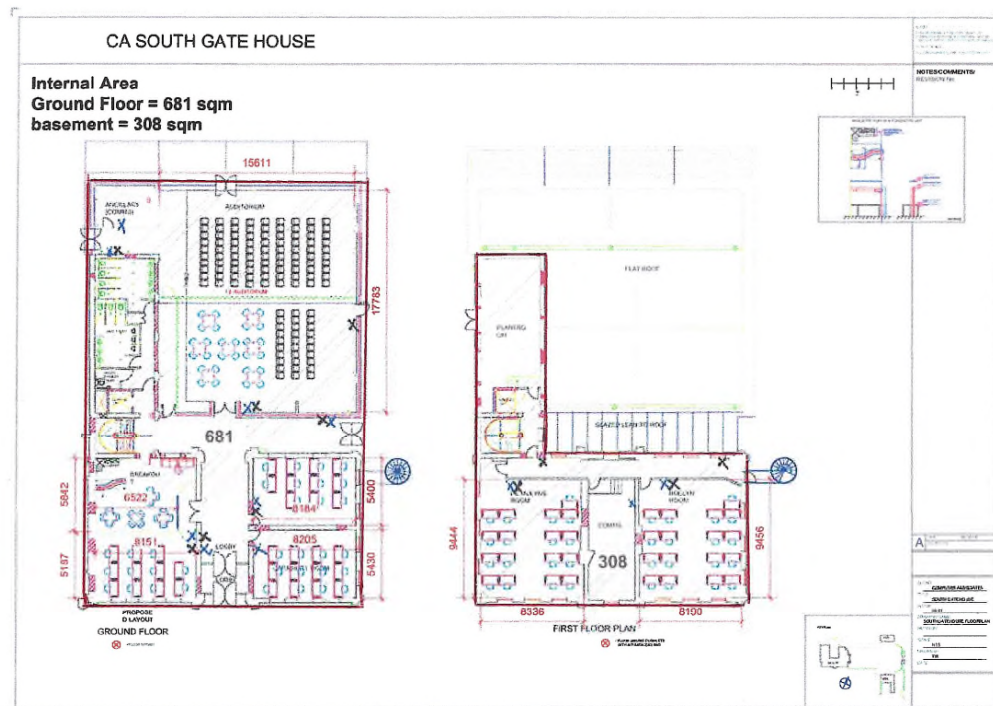


Internal Area
Ground Floor = 1251 sqm
basement = 153 sqm



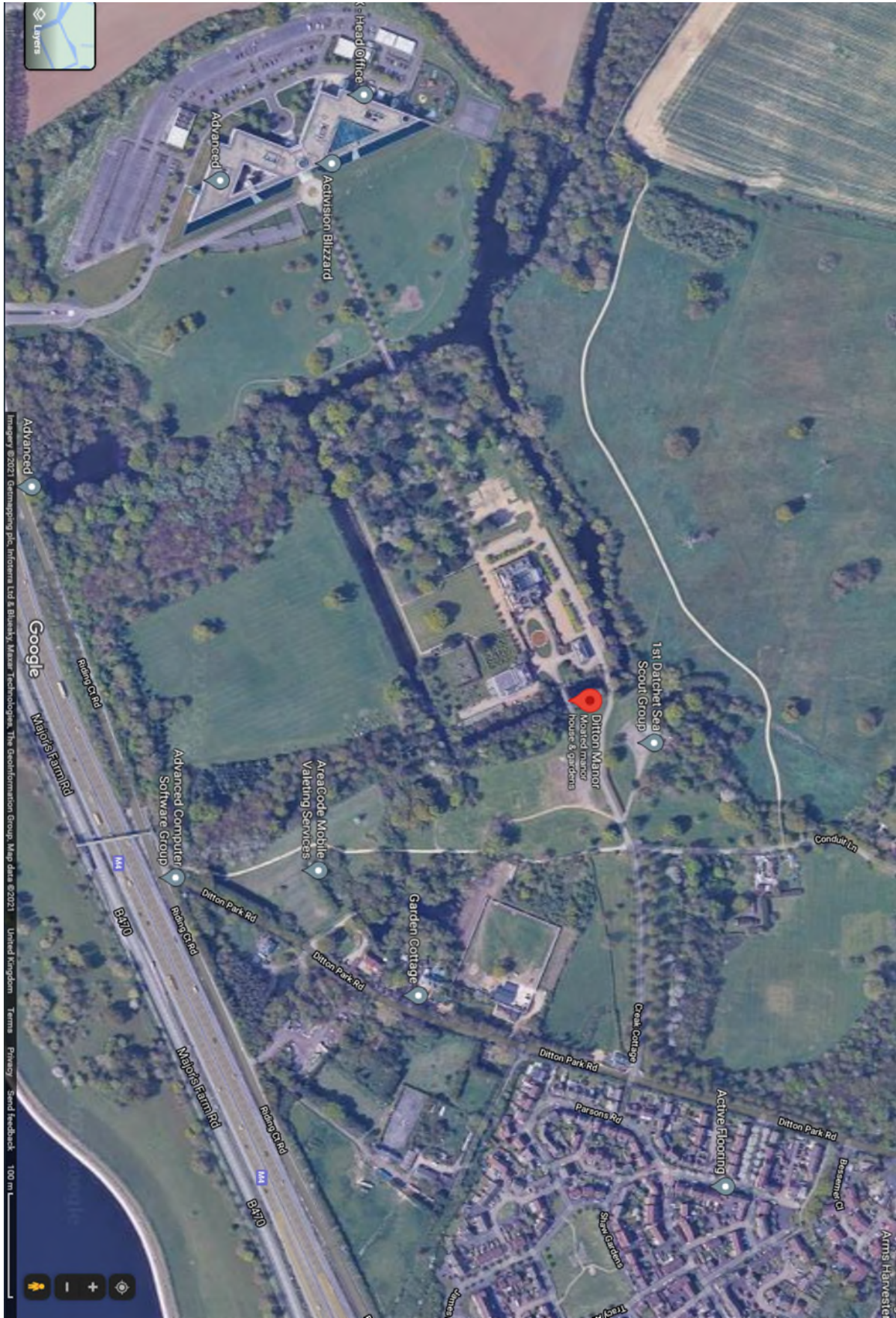


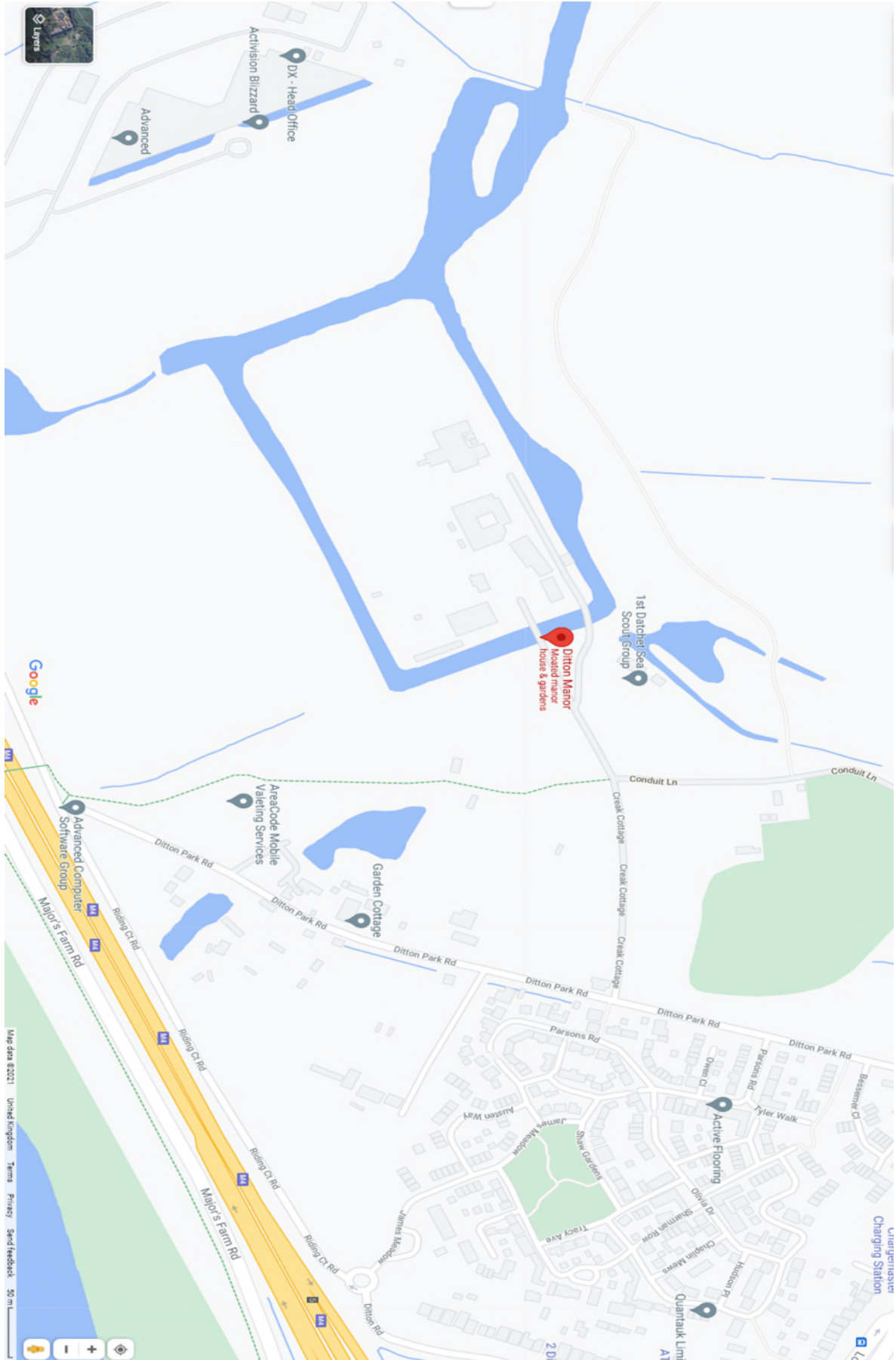
MARQUEE
ACTIVE HOSPITALITY MANAGEMENT LTD



x = CO₂ extinguisher
 x = Foam extinguisher

APPENDIX B





APPENDIX C

Licensing Applications

**Ditton Manor – Active Hospitality Management Limited
Ditton Manor – White Rabbit Events Limited**

Petition to Andrew Johnson, Leader of Windsor and Maidenhead Council

We, the undersigned, are opposed to the proposed licensing application submitted by/for Ditton Manor. We understand that we are not residents of the Royal Borough of Windsor and Maidenhead, but we live in the immediate vicinity of Ditton Manor. The proposal, if approved, will have significant detrimental impact on the quality of life currently enjoyed by the local residents. Late night events (starting at 10:00am and running into the early hours of the morning with loud music), seven days a week, will not only deprive a peaceful night's sleep for residents that need to go to work the next morning, but more significantly will destroy the lives and education of our children that need to go to school. Additionally, a substantial increase in the number of vehicles will undoubtedly have a considerable impact on the air quality with increased congestion.

We therefore call upon Windsor and Maidenhead Council to:

- reject the proposed Licensing application
- fully consult with local residents on any future licensing proposals.

Contact details: Mr Naresh K Goena

Name:

Address:

[Redacted Address]

Name	Address & Postcode	Signature
1. Ajeet Singh	[Redacted Address]	
2. Ajeet Singh		
3. Kailash Sahu		
4. Arun Mann		
5. Suresh Sahu		
6. JERRY JASNIKOWSKI		
7. G. S. Dhoof		
8. Diana Seagrove		
9. Z. Masala		

Licensing Applications

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Ditton Manor – White Rabbit Events Limited**

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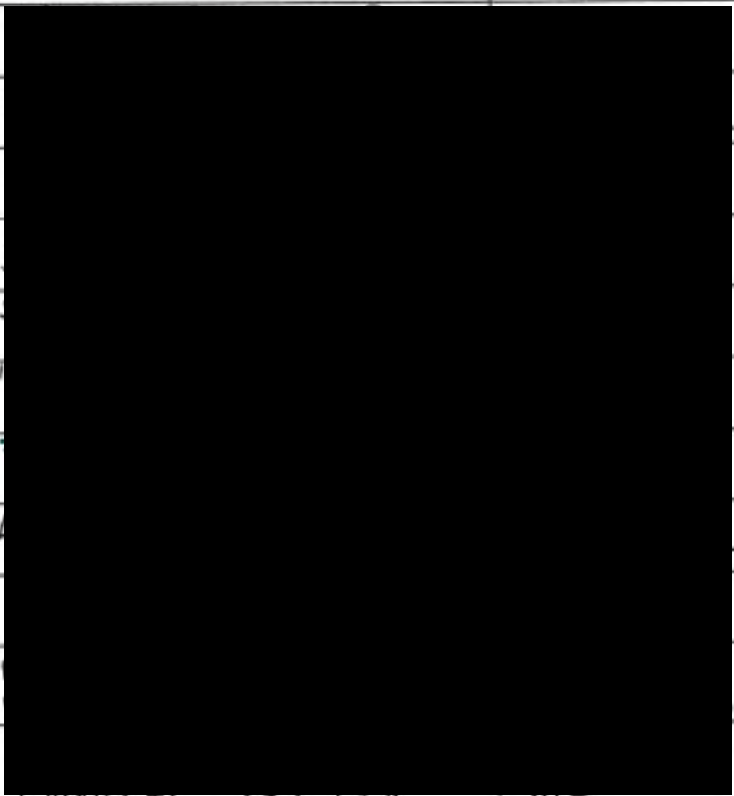
Contact details: Mr Naresh K Gogna

Name:

Address:

Telephone:

Email:

Name	Address & Postcode	Signature
1. S. DHUNA		
2. S. SANDHU		
3. A. Pansar		
4. G. GILL		
5. D. Arif		
6. S. ARIF		
7. D. TUNGA		
8. N. GOGNA		
9. I. DILLON		
10. M.S. MOGHUL		
11. S. GARCHA		

Licensing Applications

**Ditton Manor – Active Hospitality Management Limited
Ditton Manor – White Rabbit Events Limited**

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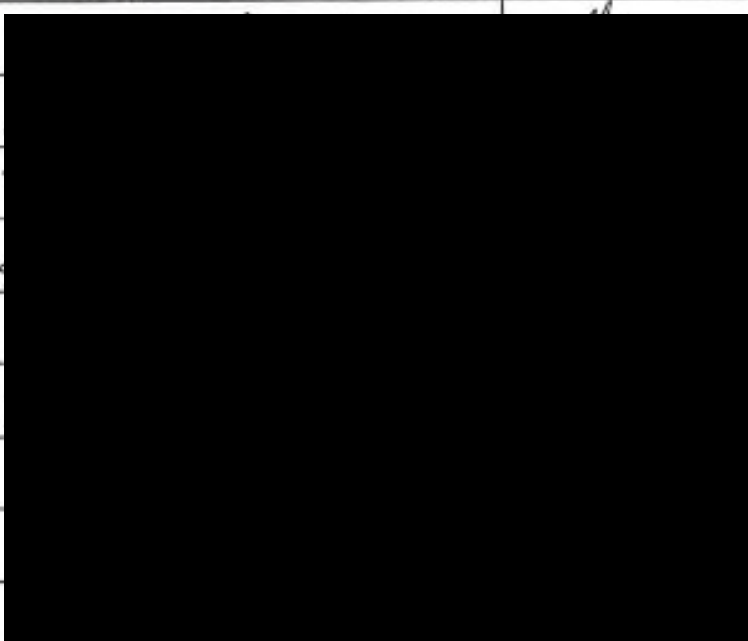
Contact details: Mr Naresh K Gogna

Name:

Address:

Telephone:

Email:

Name	Address & Postcode	Signature
1. HARSH BRAN SINGH		
2. RAMANDEEP KAUR		
3. Dhanendra Datta		
4. Hardeep Sood		
5. ASHOK MISHRA		
6. Charan Gill		
7. GANIE SELL		
8. KIRAN RAM		
9. Dharmu		

Shakya

Licensing Applications

**Ditton Manor – Active Hospitality Management Limited
Ditton Manor – White Rabbit Events Limited**

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- fully consult with local residents on any future licensing proposals.

Contact details: Mr Naresh K Gogna

Name:

Address:

Telephone:

Email:

Name	Address & Postcode	Signature
1. TAJ NAGRA		
2. DAN LARGUE		
3. MARY HOWELL		
4. AMRIK SIDHU		
5. SANDIP SANDHU		
6. KAPIL JAIN		
7. P. K. U -		
8. M. S. S. S. S.		
9. J. BAINS		

APPENDIX D

THAMES VALLEY POLICE

Division/Station : HQ Licensing

From : Debie Pearmain
Police Licensing Officer

To : Greg Nelson
Licensing Manager, RBWM

Ref :

Date : 13th July 2021 Tel.No.01865 854022

Object :

Application for a Premises Licence – White Rabbit Events Limited (Ditton Manor) Ditton Park Road, Datchet, SL3 7JB

Thames Valley Police request the following conditions are attached, alongside those already offered, to the premises licence:

Digital CCTV monitoring system to be installed and maintained to Thames Valley Police standard. Recording to be kept securely for 31 days and made available to Thames Valley Police employees and Authorised Persons as defined by Sections 13 & 69 Licensing Act 2003 upon request.

DPS or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police employees and Authorised persons as defined by Sections 13 & 69 Licensing Act 2003.

Nominated person is responsible in supplying the necessary media (discs, data stick) containing any downloaded content. Refusals Register to be on the premises and kept up to date and made available upon the request of Police, Trading Standards Officers and authorised persons as defined by Sections 13 & 69 Licensing Act 2003.

If the applicant agrees to the above conditions there will be no police objections.

Regards

Debie Pearmain
Police Licensing Officer

MEMORANDUM

Application Response

To: Licensing Team

Date: 13 July 2021

From: Environmental Protection

Proposal Application for a premises licence under section 17 of the Licensing Act 2003

Location: Ditton Manor Ditton Park Road Datchet Slough SL3 7JB

I refer to the application under the provisions of the above legislation for a premises licence relating to the above premises and would advise that Environmental Protection has no objection to the application subject to conditions for the control of noise.

EP 1

All windows, doors must remain closed after 22:00 hours

EP 2

Outdoor live and recorded music shall be restricted to the Marquee area as identified in the plans. The playing of all amplified music shall be controlled by a noise limiter with levels agreed with the local authority Environmental Protection Team. The sound speaker system within the Marquee shall be of a directional type only.

EP 3

The Music Noise Level LAeq(15 min) shall not exceed the background noise level LA90(15 min). In addition, The Music Noise Level L10(15 min) shall not exceed the L90(15 min) background noise level in the 40, 50, 63, 80, 100, 125 and 160 Hz one-third octave bands when measured 1m from the façade of the nearest sensitive receptors.

EP 4

The use of explosives, pyrotechnics and fireworks of a similar nature is restricted to 10 occasions per calendar year and no later than 11pm with the exception of New Year's Eve

Reason: To prevent excessive noise and unreasonable noise disturbance to local residents and prevent a public nuisance in accordance with the Licensing Objective: The prevention of public nuisance.

Feliciano Cirimele
Environmental Protection Officer

RE: Ditton Manor - ACTIVE HOSPITALITY MANAGEMENT LIMITED - New Premises Licence

The applicant has stated in section M The protection of children from harm;

- ALCOHOL IS NOT AVAILABLE ON THE PREMISES WHEN ONLY UNDER 18'S ARE ATTENDING AN EVENT.

- THE CHALLENGE 25 POLICY IS IN PLACE. ANY CUSTOMERS WHO APPEAR TO BE UNDER 25 WILL BE ASKED TO PRODUCE APPROPRIATE PHOTOGRAPHIC ID TO CONFIRM THEIR AGE.

- APPROPRIATE FORMS OF ID ARE (BUT NOT LIMITED TO), PHOTOCARD DRIVING LICENCE (FULL OR PROVISIONAL), PASS APPROVED PROOF OF AGE CARD OR VALID PASSPORT.

We would also like to add the following conditions;

1. With regards to the 'Challenge 25' policy to display relevant signage of said policy at relevant points throughout the premises. All staff authorised to sell alcohol should be trained in the Challenge policy with appropriate training documented to reflect this.

2. To clarify acceptable ID should include photographic identification documents; including passport, photo-card, driving license or proof of age card bearing the PASS hologram or any identification recognised or approved by either the Licensing/Responsible Authority or Thames Valley Police.

3. Be aware of the possibility of Proxy sales of alcohol which should be included in staff training also.

4. A refusal book/log/electronic log should be kept at the premises to record all incidents of possible underage/proxy alcohol sales and updated as and when required, and made available for inspection on request by either a Responsible Authority such as Licensing or Trading Standards or the Police.

Kind regards

Rajinder Mann

Fair Trading Officer

Trading Standards & Licensing Team | Communities | Place | Royal Borough of Windsor & Maidenhead

Council Offices, Tinkers Lane, Windsor, SL4 4LR

☎ Tel: 01628 683670

✉ Email: rajinder.mann@rbwm.gov.uk

[Website](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)

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